

Harry Dewey

Fundamental Elementary

PFO Budget Meeting Minutes

Meeting Date: July 19, 2023

Attendees: Brian Spiker, Claire Thompson, Christina Labio, Brittany Souza, Krisi Carter, Sabrina Parsley, Stefanie Vrapı, Lilia Nardozi, Melanie Reynolds

Meeting called to order at: 5:52

Prior meeting minutes – N/A

Treasury Report: N/A

Scrip Treasury Report: N/A

Principal Comments: Sabrina Parsley

- **Table Update:**
 - Next step is to take old ones out and install new ones.
 - This is not a top priority as there are other projects that need to be done before the start of school.
 - Updated timeline is September, beginning of October.
 - Tables have to be three feet apart.
 - We can still use them even if they are not installed.
 - We have to pay for the removal and installation of the new tables. M&O will provide a bid of the costs for us.
 - Have to get them removed by August 3.
 - Screws are being ordered. They are back ordered. Home Depot sent clear ones and not black. Will spray paint the screws.
- **Phase 2 Beautification:**
 - New project requests will start being accepted in September when the district's new request system goes live.
 - Streamlined process by PFO paying the invoices directly.
- **Back to School Update:**
 - Jenn comes back to work on Friday.

- Goal is to get everything dropped in the mail next Wednesday.
- Staffing Updates: 5th grade teachers have accepted different positions.
 - Janeway will still be working at Dewey with DHH students, and the Maker Lab. 60% of her time will be across the district supporting students, family and staff with DHH students.
 - Maker Lab will have big emphasis on social/emotional learning process embedded in science.
 - Very excited about maker education. Dewey had a science summer program on site.
 - Mrs. Burton will be teaching an autism class.
 - If a 5th grade teacher isn't placed a long-term sub will be put in place.
 - Sabrina will not move teachers up and sees this as a great opportunity to build the 5/6 team.
 - First round of interviews complete and an offer has been put out.
 - Incoming teachers will be new to Dewey but not new teachers.
 - Donna Corey will retire at the end of 23/24 year.
- A number of students decided to move up to middle school as opposed to stay at Dewey for sixth grade.
- Two Instructional Assistant postings have been posted.
- Last year of original IA funding, however, there has been value in the positions and the district is working on how they can continue on with the position.
- Mrs. Heidi will be the new Librarian.
- Upcoming Dates:
 - Back to School on Aug. 10 – Coffee and Donuts wear PFO shirt
 - Back to School night on Aug. 17 – Meet and Greet in between sessions.
 - Sept. 12 PFO Meeting. No Meeting in August.
 - October 6 – Fall Festival. Brittany Souza Fall Fest Chair
 - October 9 PFO Meeting/Fall Fest Debrief
 - November 13 PFO Meeting
 - Santa's Night – Dec. 8, Chair Needed
 - December 11 PFO Meeting

- January 8 PFO Meeting TBD
- Welcome Back Event on Aug. 3 6:00 – 8:00
 - Bring your own dinner but Kona Ice will be there.
 - Membership sign-up and merch. Need the Venmo set up.
 - District will have some representation as well.
 - Brittany will research PFO Board shirts.
 - Student Tours run by 6th graders. Melanie Reynolds will volunteer her 6th grader and his friends to run the tour.

Ways & Means – Claire Thompson, on behalf of Bre Sullivan

- Crumbl in August.
- Chipotle September.
- Blaze Pizza in October.
- Ideas for the rest of the year.
- SquareOne art is something still of interest but looking for ideas on how to make it better.
- See's Candy for Easter.
- Additional Partnerships:
 - Sunsplash
 - Skate Night – to be managed by Brittany Souza
 - The entire rink belonged to Dewey for the night.
 - Waterfly Car Wash
 - Holiday Grams

Merch – Brittany Souza:

- Wants to sell the merch that we have and then re-do the merch when we run out.
- We need a budget.
- Collective agreement on what we want to offer with regard to merch.
- We made about \$7/shirt.

Teacher Requests – N/A

Committee and Activity Reports: N/A

New Business: Group

- **Communication Chair:**
 - Regular Updates on social media – Johnny Perez?
- **Bi-Laws:**
 - Looking for information on how to formally submit updated to Bi-Laws

- Claire is following up on the bi-law documentation that was discussed at the last meeting.
- Board needs to approve once they've been updated.
- **Money Handling:**
 - Exploration of Venmo for the PFO – PFO Board Members are in favor of starting an account.
 - We need to have multiple people have access to the account with a separate phone number.
 - Calendar to be put onto the website that everyone has access to.
 - Board is in favor of creating a PFO-specific email address as well as a PFO Venmo.

Budget Meeting:

- We have been losing money.
- Looked and discussed the historical comparison report.
- Last year we had a little over 100 people donate at least \$10 to “become a PFO member.”
- Reviewed Budgeted Income/Budgeted Expenses Report
 - Total budget for 2022 was set for \$70,000.
- Possible Fundraising Options:
 - Performing Arts type of program
 - We have \$10,000 to allocate for the Arts
 - Sabrina has a vendor that will work on a production and classes about theater.
 - Sabrina would like to have a show.
 - Runs from 10k-25k
 - Maker Lab needs some fundraising help as well.
 - Where do we have opportunities for kids to shine?
- Add Field Trip funds as a line item, remove media tech line item, lunch fund, replace Youth Power with some sort of student government line.
- Right now, we have a total of \$47,000 in checking and savings.

Additional Items Since Last Meeting:

- On Tuesday, Aug. 29 the PFO board approved \$2,600 for the removal and installation of the new picnic tables. Tentative date is a Saturday in Mid-September.