

# Harry Dewey

## Fundamental Elementary

### PFO Meeting Minutes

**Meeting Date: 12-16-24**

**Attendees:** Claire Thompson, Brian Spiker, Sabrina Parsley, Melissa Keil, Wanda Gardner, Stefanie Vrapí, Danielle Bowen, Ali Houting, Crystal Ruiz

**Meeting called to order at:** 6:06

**Prior meeting minutes** – 11/12/2024 meeting minutes reviewed (minutes recorded by Chrissy Martinez, Secretary)

1<sup>st</sup> Motion to approve minutes: Brian Spiker

2<sup>nd</sup> Motion to approve: Danielle Bowen

11/12/2024 PFO meeting minutes approved.

**Treasury Report:** Brian Spiker, Treasurer

Account balances reported from statement 11/1/2024 to 11/30/2024

#### Checking Account

Beginning Balance: \$29,761.77

Total Deposits: \$8,513.84 (Wix.com, Zeffy)

Total Checks Paid: \$6,578.65 (Field Trips, Merchandise, Student Store)

Other Withdrawals - \$0 (+ short description of withdrawals, ex: 1<sup>st</sup> grade field trip)

Ending Balance: \$31,696.96

#### Savings Account

Beginning Balance: \$32,347.53

Deposits and Additions: \$.25

Withdrawals if any: \$

Ending Balance: \$32,347.78

1<sup>st</sup> Motion to approve: Melissa Keil

2<sup>nd</sup> Motion to approve: Danielle Bowen

Treasury report approved

**Scrip Treasury Report** – Lilia Nardozi, Scrip Treasurer

Balances reported from 11/1/2024 to 11/30/2024

Beginning Balance: \$25,710.81

Total Deposits: \$255.55

Total Withdrawals: \$244.01

Total Fees: \$0

Total Disbursements: \$

Ending Balance: \$25,722.35

Total Monies: \$25,722.35

Total Monies allocated (summer/teacher accts): -\$7,276.37

Total Monies unallocated: \$18,445.98

1<sup>st</sup> Motion to Approve: Melissa Keil

2<sup>nd</sup> Motion to Approve: Danielle Bowen

Scrip Treasury Report Approved.

**Principal Comments:** Sabrina Parsley, School Principal

Kindergarten Changes

- Full school update will be sent shortly, plan needs to be approved by the director.
- A big part of the plan is to see what will happen with the funding of the Instructional Assistant positions next year.
- Discussions are closed currently and will re-open for the 2026-2027 school year, following the IA funding decision. We do not want to make any rash decisions because a clean-cut consensus has not been reached. Kindergarten format will not change as of now. Changes to the format will be re-evaluated once a decision is reached on the future funding of the IAs.

Mrs. Kiksman

- New teacher will come in after Winter Break because Mrs. Kiksman is on the partial-retirement plan.

#### PFO Presence at Staff Meeting

- When the teacher sends communication out asking for help the request is completed vs when PFO requests help there is not much traction.
- Sometimes Room Reps will draft an email and then a teacher will send it and the response looks much different. However, PFO is trying to take stuff off the plate of the teachers and doing communications this way contradicts that idea.
- We need to reach a collective agreement on bringing back the volunteer logs for each teacher and grade level.
  - How do we make sure that the incoming families understand what the Dewey community is about and what the volunteerism rules are?
- PFO can create a new process for 2025 to track volunteer hours.

#### Ways & Means – Breana Sullivan

- Sees Candies raised \$200
- Kindness Cookie Grams will go out in February
  - \$2 a gram, delivered February 14<sup>th</sup>.
- Skate Night, Thursday, April 3<sup>rd</sup>.
- Waterfly Carwash numbers to be reported next month

#### Teacher Requests – Wanda Gardner

- Sue Willett:
  - Mrs. Willett's class wants access to the Dewey Tiger for when they win the Dewey Red spirit contest.
  - Claire Thompson will purchase a new tiger for the Wednesday spirit contest.

#### Committee and Activity Reports

##### Santa's Night Update – Claire Thompson

- Claire liked that it was low budget, lower maintenance, and lower décor event thrown by the PFO.
- When we decided that PFO was going to put it on, we kept it as low maintenance as possible.
- There were not enough kids going into the MP room to make it worth funding the DJ. Mostly the younger kids were in the MP Room. A DJ did not need to be funded but the photo booth was a fun touch.
- Over 50 PJs and 120 packages of socks were donated. People were happy to donate items.

- 171 tickets sold online, 50 bought tickets day-of.
- Needed a parent warming lounge. The hot chocolate was in the staff room as opposed to outside. The staff room should be for the parents.
- Kids Only Shoppe made \$2,500 which equates to \$60/\$70 per 6<sup>th</sup> grader toward Westminster Woods.
- An event survey will be sent on Thursday.

#### **Crab Feed Update – Claire Thompson**

- We need a chair for Crab Feed ASAP
- PFO Newsletter will call out the need for a Crab Feed Chair

#### **New Business:**

##### **PFO Dollars – Where Does Our Money GO? – Brian Spiker**

- We have to be able to spend our money on something.
- We need to update tech in each classroom. Truitt and Kiksman have updated touchscreens.
- Can we bring in the WOW bus or another community engagement type of enrichment activity to spend PFO funds on?
- Kinder needs updated iPads.
- Apple TVs are starting to break.
- Perhaps we should look at putting the school on a three-year plan for technological updates.

##### **Organization of our Entity – Brian Spiker**

- Brian is adamant about our organization becoming a historical entity.
  - To do so we need to have historical documentation for every event and everything that we do.
  - We are a 5013C. We are sanctioned by the IRS and the state of CA. We want to have a legacy to pass on.
  - We have done many new things this year that deserve to be celebrated – the high school volunteers, the PFO website, electronic forms, streamlined events, etc.

Meeting called to order at: 7:50 pm